



Mercy Ships Australia Direct Debit Request

Request and Authority to debit the account named below

Request and Authority to debit	I/We, _____, request and authorise Mercy Ships Australia Ltd to arrange, until further notice in writing, to debit my/our account held at the Financial Institution identified below subject to the terms and conditions of the Direct Debit Request Service Agreement (and all other instructions included below).
Name and address of Financial Institution at which your account is held	Financial Institution Name _____ Address _____ _____
BSB and Account Details	Account Name _____ BSB Number _____ - _____ Account Number _____
Donation	Please deduct \$ _____ from the above account in support of: <input type="checkbox"/> Mercy Ships Australia <input type="checkbox"/> Mercy Ships volunteer _____
Schedule	Please deduct the above amount from the above account weekly / fortnightly / monthly / quarterly / six-monthly / yearly, commencing on ___ / ___ / ___ .
Acknowledgement	By signing this Direct Debit Request, I/we acknowledge having read and understood the terms and conditions governing the debit arrangements between myself and Mercy Ships Australia Ltd as set out in this Request and in the Direct Debit Request Service Agreement.
Signature	Signature/s _____ Address _____ Phone Number (____) _____ Email Address _____ Date ___ / ___ / ___



Mercy Ships Australia Direct Debit Request Service Agreement

**This Direct Debit Request Service Agreement
is issued by Mercy Ships Australia Ltd**

Mercy Ships Australia Ltd's commitment to you

- Mercy Ships Australia Ltd will give you at least 14 days notice in writing of any changes to the terms of the drawing arrangements.
- Mercy Ships Australia Ltd will keep information relating to your nominated Financial Institution Account confidential, except where required for the purposes of conducting direct debits with your Financial Institution.
- Where the due date is not a business day, Mercy Ships Australia will draw from your nominated Financial Institution Account on the next business day.

Your commitment to Mercy Ships Australia Ltd

It is your responsibility to:

- Ensure your nominated account can accept direct debits;
- Ensure that there are sufficient clear funds available in the nominated account to meet each drawing on the due dates;
- Advise immediately if the nominated account is transferred or closes, or your account details change;
- Ensure that all authorised signatories nominated on the Financial Institution Account to be debited sign the Direct Debit Request.

Changing the Direct Debit arrangements

You may alter the drawing arrangements. Such advice should be received by Mercy Ships Australia Ltd at least 7 business days prior to the drawing date for any of the following:

- Changing your nominated account number;
- Deferring a drawing;
- Altering a Direct Debit Request schedule;
- Cancelling the drawings completely.

Other Information

- The details of your drawing arrangements are contained in the Direct Debit Request.
- Mercy Ships Australia Ltd requires that instructions from a donor to stop or in any way alter the drawing details be in a written form.
- Mercy Ships Australia Ltd reserves the right to cancel the drawing arrangements if three consecutive drawings are dishonoured by your Financial Institution. Please refer to the terms and conditions of your nominated Financial Institution Account to see whether dishonour fees apply.
- If you wish to notify Mercy Ships Australia Ltd about anything relating to the Direct Debit Request, please write to PO Box 1080, CALOUNDRA QLD 4551, phone (07) 5437 2992 or fax (07) 5437 2488.